Cégep de Jonquière

What to do in case of an emergency!

Regardless of the situation :

- Stay calm and safe
- Safely stop what you are doing
- Assure your own safety

Depending on the situation there are 2 types of evacuation warnings :

- With the fire alarm system
- Without the fire alarm system evacuation orders will be given verbally or written by authorities

Use the following guidelines :



Evacuate

Pre-alarm (Short and repeated rings)	General alarm (Continuous ringing)
 Locate the nearest exit Take charge of visitors Secure any dangerous or hazardous material Close windows and doors Take your personnel belongings Notify authorities for those who need assistance Wait for the general alarm before evacuating 	 Leave the area and take personnel belongings, if possible Close windows and doors before leaving the room Keep to your right in corridors and stairwells Leave the area walking toward the nearest safe exit Do not use the elevator Avoid retracing your steps Go to the nearest rallying point Wait for instructions from authorities before taking any other action



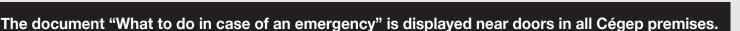
911- Emergency 7611- Cegep de Jonquiere security Cell : 418 547-2191, extension 7611

Suspicious objects : use a landline



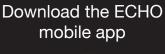
Do not set off the fire alarm if an armed person is present Set off the fire alarm, if your life is threatened, or in any other situation

For the rallying points go to : www.cegepjonquiere.ca/pmu



NEW

Be alerted when an emergency event occurs!





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Armed Individual 🐬



Confine and barricade yourself

Confine yourself	 Stay in the room until someone in authority comes and
Enter the nearest room and let in people	knocks on the door, identifies themselves and unlocks the
• Shut, lock and block access to the room (place objects in front of the door)	door
Give the impression that the room is unoccupied :	If a person in authority tries to break down the door, they will
- Close curtains, blinds or cover the windows	request your collaboration and communicate clear orders to
 Turn off all audio and video devices; put cell phones in silent mode 	you
- Turn off the lights	 Administer first aid if necessary
- Keep personal belongings out of sight	 Note attendance and absences in your group
- Stay silent	 Ignore alarms and warnings unless you detect fire
- Stay away from doors and windows	Notify emergency
- Adopt a squatting or lying position behind a piece of	services
furniture or alongside a wall or on the ground	Wait for instructions from the authorities before taking any
	other action. A message will be broadcasted.
If you are outside the CEGEP :	If you are in the presence of an armed person :
Run away :	Yield :
Do not enter the CEGEP	Avoid their gaze
 Take shelter away from the CEGEP 	• Keep quiet
 Avoid driving and circulating around the CEGEP 	Give them room
grounds	Do not engage in dialogue
Notify emergency services	



When lifting the barricade and containment

Wait for directions from authorities before taking any other action

At the request of the authorities

Take the occupant information sheet (green / red) located in the document "En cas d'urgence, Je sais quoi faire!". If there is one or more injured people in your location : • Slide the red side of the card under the door into the corridor; do not open the door.

If there are no injuries in your room :

• Slide the green side of the card under the door into the corridor; do not open the door.

Wait and do not move.